



Category A Service
COMMUNITY SERVICE SQUADRON
MEMO

From OC CSS
 Ref. (1717) in OPS/CS/201/1
 Tel. No. 2712 8900
 Fax. No. 2715 6944
 Date 5 June, 2017

To All OC Units
 Attn.: _____
 Your Ref. _____ () in _____
 dated _____ Fax. No. _____
 Total Pages _____ 1

The 20th Anniversary of the Establishment of the HKSAR – Military Parade

Date 日期	30 June, 2017 (Friday)
Time 時間	0700 to 1300 hrs
Venue 地點	Military airfield in New Territories
Organization 機構名稱	HAB
Nature 活動性質	Large Scale Military Parade and Inspection by National Leader
No. of manpower 所需人數	60
Closing Date 截止報名日期	8 June, 2017 (Thursday)
Remarks 備註	Transportation will be provided
Important Notes 重要事項	<p>跟據民政事務局指引，所有參加是次典禮之團員必須遵守以下守則及提供個人資料：</p> <p>As part of the security arrangements this year, only persons who have undergone an accreditation process and obtained a personalized badge bearing their name and photo will be allowed to enter the restricted area.</p> <ol style="list-style-type: none"> (1) All members of your group to take part in the Ceremony and your accompanying representative(s) to complete a Registration Form with a recent color photograph for Accreditation (see Appendix I) (2) Compile a summary table of all the essential information in Excel form (see Appendix II) (3) Return the completed Excel file and the digital photograph of all members and accompanying representative(s) stored in a portable electronic storage device (PESD) <p>如個別中隊需要向學校或家長發出通告，可參考附件三及四之範本。</p>

Interested members shall enrol through their Unit Commanders. Those forms shall be submitted by email to opscsf@yahoo.com.hk & opscsf@gmail.com on or before the closing day mentioned in paragraph 1.

Please refer to the guidelines (請於電郵的主旨上註明以下資料)

**** 參考格式 **xxx Sqn-1717-30 Jun 2017** ****

Should you have any queries, please feel free to contact me.

(Caroline Ka Yan FUK)
 OC CSS